

**Memorandum of Understanding: Type 2 Joint Appointment***RE***: R&P 2.2.3.1 in a Department/Program Outside the Home Department   
(10% - 40% Effort)**

Appointee Name:

Current Faculty Rank:

Home Department:

Associated Appointment Department/Program:

Dates for Type 2 Associated Appointment: (Typically 3 or 4 years, maximum 5 years)

\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_

Home Department/Associated Appointment Effort Balance:

Will a special committee be formed? *(check)*

\_\_\_ no \_\_\_ yes

If yes, please list members of the special committee:

Will the Chair/Director of the associated department/program provide:

Input in annual merit salary decisions? *(check)*

\_\_\_ no \_\_\_ yes

A letter to the home department to be considered in reappointment, tenure, and promotion reviews? *(check)*

\_\_\_ no \_\_\_ yes

Will the Appointee have voting responsibilities in the associated unit? *(check)*

\_\_\_ no \_\_\_ yes

If yes, please specify voting responsibilities?

Will the Appointee have teaching responsibilities in the associated unit? *(check)*

\_\_\_ no \_\_\_ yes

If yes, please specify teaching responsibilities?

Will the Appointee have service responsibilities in the associated unit? *(check)*

\_\_\_ no \_\_\_ yes

If yes, please specify service responsibilities?

Will the Appointee have research responsibilities in the associated unit? *(check)*

\_\_\_ no \_\_\_ yes

If yes, please specify research responsibilities?

**Special Notes** (further details on any matters not adequately delineated above):

Approval Signatures and dates:

Appointee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Department Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair/Director of Associated Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean of College of Home Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Copy to Provost.*